

June 15, 2011

**Members Present:** Leighton Price, Alan Zanotti, Christine Pratt & Charlie Bletzer

**Absent:** Dick Quintal

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**7:00 pm Call to Order and Public Comment—**

There is no public comment at this time.

**7:00 pm Park Plymouth Business—**

**Ticketing of Town Employees:** Mr. Burke spoke with Mrs. Arrighi and confirmed that Park Plymouth staff will issue tickets to any Town Employee who parks unlawfully.

**Sovereign Bank:** Mr. Burke will receive a draft Agreement from the Attorney for PGDC to control parking spaces in the Sovereign Bank parking lot in a few days.

**Enforcement Hours:** Staff is now enforcing until 7pm.

**Guidelines Seal and Save Work:** The Town notified Mr. Burke Park Plymouth should not handle any striping of parking stalls due to union work issues. Mr. Burke will meet with DPW and Mr. Price next week to discuss who will handle the work moving forward.

**Management Plan for Special Events:** Staff is out performing count samples of cars on average days throughout the footprint. They will perform another one July 4.

**7:10 pm Complus Demonstration:** Stephen Hittman and Janine Marsigliano are present to demonstrate the COMPLUS online payment ticketing process and answer questions for the Board.

**7:20 PM Mrs. Fernandes arrives—**

**7:42 pm Park Plymouth Cont'd—**

**New Hires:** Part-timer K. Moore is doing a tremendous job. Mr. Burke received ten or twelve applications and Mr. Burke is impressed with applicant K. Joyce. He will work weekends and one day during the week. Mr. Burke will send an email to the Town and see if he can influence when the Town MEO takes her vacation.

**May Monthly Revenue Performance:** Mr. Burke reviews Park Plymouth's revenue reports with the Board. Please refer to the June Handout Files in the 2011 Minutes binder for complete info.

**Promotion of taxi and pedicab services:** The Board declines Mr. Tubin's request to advertise pedicab services on Pay and Display machines.

**Nelson Park:** Park Plymouth will hang signage, stripe, and enforce this lot once responsibility issues are worked out with DPW and the Town. Mr. Burke feels performing these tasks still is not a viable solution for controlling an overabundance of cars utilizing this lot.

**8:12 pm Mr. Bletzer leaves the meeting—**

**IPS Meter Pilot Project Memorandum of Understanding for 90-day trial:** IPS accepted Attorney Marzelli's draft agreement for the on-street meter pilot.

**Ms. Pratt motions and Mr. Zanotti seconds to approve the 90-day trial period of on street credit card meters along the waterfront**

**Passed | 4-0-0**

**Valet Pilot:** Mr. Burke, Ms. McDonough, Prestige Valet and Ms. Raddigan from the Chamber had a coordination meeting for the Valet Pilot program with Pat O'Brien last week. Prestige provided a contract that is agreeable to both sides. The only cost PGDC will incur is for signage.

**Ms. Pratt motions Mrs. Fernandes seconds to approve pilot valet service with Bruemmell Enterprises, LLC DBA Prestige Valet Parking in accordance with the contract.**

**Passed | 4-0-0**

Ms. McDonough is working with the Chamber on marketing collaterals for their blocked spaces request and the Valet pilot program.

**Adoption of 1954 Rules:** Mr. Burke will submit these to Mrs. Arrighi tomorrow for Board of Selectmen approval.

**8:15 pm Proposal To Fix North Green St. Civil War Monument:** For whatever reason, this monument keeps falling off the Town's repair radar. Ms. Pratt submits an estimate of work that needs to be completed to repair and protect it. She asks PGDC to agree in concept to support the basic repair of the monument in cooperation with the Town. Board members are open to discussion but want to perform some due diligence first.

**8:30 pm Financials—**

**Bills:**

**RMV Fees**

May \$4020.00

**Guidelines Seal and Save**

Middle Market Fisherman \$631.00

**COMPLUS**

Ticket processing fees \$5,195.52

**GATRA**

First Invoice for Multi Modal \$2,289.61

John Lundborn  
39 Hearing Requests \$540.00

Cummings Allison Corp  
Service Counting Machine \$267.50

**Mr. Zanotti motions and Mrs. Fernandes seconds to pay the bills** **Passed 4-0-0**

**Clippership Insurance**

CAN Surety: Dishonesty Bond \$187.00

Commerce Insurance for Park Plymouth Van \$801.00

**Mr. Zanotti motions and Mrs. Fernandes to approve the bills** **Passed 4-0-0**

Ms. Pratt will distribute the Town's Investment Policy to the board via email.

**Lease agreement:** The Board discusses how to handle the new lease. Ms Pratt will speak to the Landlord about replacing carpet in hall and Mr. Burke's office. Ms. Pratt will sign the lease subject to it meeting Mr. Zanotti and Mr. Burke's approval.

**Showcase project for 2020:** The Parking and Transportation Committee has identified the waterfront as a showcase improvement project for 2020 and nothing is happening yet. Mr. Price suggested perhaps PGDC can contribute to hiring some architects to develop conceptual ideas. He will add this topic to next week's agenda with DPW.

**9:00 pm Mrs. Fernandes motions and Ms. Pratt seconds to adjourn** **Passed | 4-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Alan P. Zanotti, Secretary